

Higher Education COVID-19 Response Grant Program Expenditure Report

Overview:

The US Department of the Treasury Office of Inspector General (hereafter, "Treasury OIG") requires report expenditures incurred between March 1, 2020 and December 30, 2020 from the CARES Act.

Subrecipient Key Data - *Populate Fields Highlighted in Yellow*

Institution:	Massachusetts Bay Community College
Grant Administrator First Name:	Marcus
Grant Administrator Last Name:	Edward
Grant Administrator E-mail Address:	medward@massbay.edu
Grant Administrator Phone Number:	781-329-2523
Amount Received:	\$ 202,650
Reporting Period:	3/1/2020 - 12/30/2020
Reporting Deadline:	Sunday, January 31, 2021

Certification - *Please certify completion of template and accuracy of data.*

I certify that I have performed due diligence I deem appropriate to validate the data in this submission

The Department of Higher Education is not requiring supporting documentation of the data submitted and expenditures comply with federal and state law and regulations applicable to the use of these funds for the obligation and expenditures. As a subrecipient of this grant, the Department of Higher Education on behalf of the subrecipient certifies that the data submitted is accurate and complete.

I certify I am aware of this requirement (please provide name & email):

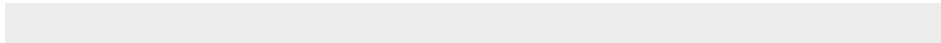
Name:	Stephen Baccari
Email:	sbaccari@massbay.edu

Submission Steps:

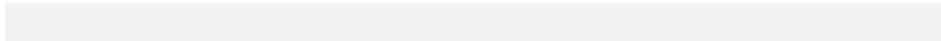
1. Populate key data fields above, including grant administrator and authorizing fiscal agent contact in
2. Certify completeness and accuracy of the template by populating your name and email in the designated fields
3. Use the Expenditures Incurred tab to report on amount spent within the designated eligible expenditure categories
Note: expenditures reported may not exceed amount received. Amount reported may be less if there are other sources of funding.
4. Send the workbook to the attention of Ellen Osborne-Smith and Tom Simard, emails included below
EOsborne-Smith@dhe.mass.edu
TSimard@dhe.mass.edu



recipients of the CARES Act funds to file periodic reports that describe the uses of

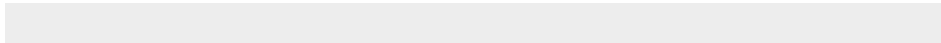


Authorizing Fiscal Agent First Name:	Marcus
Authorizing Fiscal Agent Last Name:	Edward
Authorizing Fiscal Agent E-mail Address:	medward@massbay.edu
Authorizing Fiscal Agent Phone Number:	781-329-2523



and, and to the best of my knowledge the data submitted in this document is correct

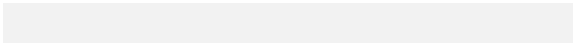
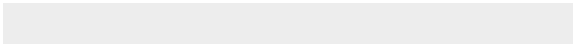
to be attached at this time. We would like to remind each institution that you are responsible for maintaining appropriate audit evidence to support the use of funds and it is your obligation to maintain appropriate audit evidence to support the use of funds on behalf of the Commonwealth, reserves the right to request audit evidence at a future date.



formation.
indicated fields above.
expenditure categories.
These are expenditures that fall outside of the categories included.
v.

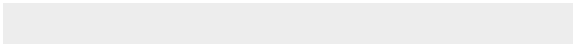


of these funds. Please use this template to



plete and accurate.

I are responsible for ensuring these obligations
internal and external audits of these
future date.



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Expenditure Categories

Core services in a declared state of emergency:

Staff needed to serve students for conditions related to the public health emergency

Other salary costs incurred in support of conversion to on-line learning

Quarantine/isolation costs for first responders who may be infected and should not put household members at risk - or who should be kept apart from potentially infected household members

Temporary staff to backfill sick or quarantined employees

Accelerated telework capacity - infrastructure, subscriptions for meeting services, hardware (laptops)

Educational technology (internet connectivity, hardware, devices, software, technology support services, etc.) to facilitate remote learning

Training and professional development for staff or faculty on topics such as effective remote learning strategies, hygiene, and minimizing the spread of infectious disease

Personal Protective Equipment

Supplies and services to sanitize campus facilities

Purchase, rental and installation costs for tents, trailers or other modular space to allow social distancing

Partitions or other temporary changes to campus facilities

Supplies and services that enable remote learning (printing, telephonic support, translation services, etc.) during the public health emergency

Administrative costs related to IT hardware, software and support to facilitate distance learning

Planning, procedures and coordination systems to improve preparedness and response efforts to COVID-19

Health insurance claims costs in excess of reasonably budgeted claims costs, and directly related to COVID-19 medical costs

Legal fees related to the public health emergency

Unemployment claims

Mental health services and supports for those affected by the public health emergency

Grants or Financial Assistance to Students

Subtotal, Core services in a declared state of emergency

Expanded public health mission:

Signage and communication including translation services

Educational materials related to COVID-19

COVID-19 molecular testing

Subtotal, Expanded public health mission

Total

