

Business Administration

Associate in Science

DIVISION OF BUSINESS & PROFESSIONAL STUDIES

The program provides a general overview of accounting, economics, management, marketing, computer technology, and a strong foundation in the liberal arts. This comprehensive degree program is designed to prepare you to transfer to a bachelor's degree program in Business Administration, Accounting or other business specific programs.

Upon successful completion, the Associate in Science Degree in Business Administration is awarded.

PROGRAM FOOTNOTES

Business Electives: AC 201 Intermediate Accounting I, AC 202 Intermediate Accounting II, AC 207 Introduction to Taxation, BF 203 Principles of Finance, BF 232 Personal Finance, BU 100 Introduction to Business, BU 201 Global Business, LA 221 Principles of Business Law, LA 227 Legal Environment of Business Management, LA 230 Law and Society, MG 102 Small Business Management, MG 204 Human Resource Management, MK 213 Principles of Sales, MK 214 E-Commerce, MK 215 Principles of Advertising, OA 201 Business Communication

History Sequence:

HS 101 Western Civilization I & HS 102 Western Civilization II, or HS 103 World Civilization I & HS 104 World Civilization II, or HS 105 United States History to 1877 & HS 106 United States History Since 1877

Literature Sequence:

LI 201 World Literature I & LI 202 World Literature II, or LI 203 American Literature I & LI 204 American Literature II, or LI 205 British Literature I & LI 206 British Literature II

Humanities Electives: Art, Communication, English (EN103 or higher), ESL 101 or higher (up to 6 credits), Film, Foreign Language, Humanities, Literature, Music, Oral Communication, Philosophy, Photography, Sign Language, Theater Arts

Math Electives: MA 104 Pre-calculus Mathematics or a 200-level course

Science Electives: Biology, Chemistry, Contemporary Nutrition (NS 101), Environmental Science, Integrated Science, Physics

Social Science Electives: Anthropology, Economics, Geography, Government, History Law, Psychology, Sociology

Quantitative skills are a MassBay graduation competency for associate degree programs. Prior to graduation, students must demonstrate this competency by completing a 100-level math course (not MAC); or placing into a 200-level mathematics course.

This program qualifies for MassTransfer with select public institutions in Massachusetts. For more information, visit www.mass.edu/masstransfer.

COURSE	COURSE TITLE	CREDITS
<i>First Year</i>	<i>Semester 1</i>	
AC 101	Financial Accounting I	4
CS 104	Microcomputer Applications/ Business	3
CT 100	Critical Thinking	3
EN 101	English Composition I	3
MG 101	Principles of Management	3
	History Sequence	3
	credits:	19
<i>First Year</i>	<i>Semester 2</i>	
AC 102	Financial Accounting II	4
EN 102	English Composition II	3
MK 103	Principles of Marketing	3
	History Sequence	3
	Math Elective	4
	credits:	17
<i>Second Year</i>	<i>Semester 1</i>	
AC 206	Managerial Accounting	4
EC 201	Principles of Macroeconomics	3
	Literature Sequence	3
	Science Elective	4
	Social Science Elective	3
	credits:	17
<i>Second Year</i>	<i>Semester 2</i>	
EC 202	Principles of Microeconomics	3
	Business Elective	3/4
	Humanities Elective	3
	Literature Sequence	3
	Science Elective	3/4
	credits:	16/17
	Total Credits:	68/70