

# Management

## Certificate

### *DIVISION OF BUSINESS & PROFESSIONAL STUDIES*

The Management Certificate is designed for students who want to broaden their current careers, or to establish a framework for further business studies, or to provide the foundation for transferring into a business oriented Associate Degree program. The Certificate is also an ideal introduction to various areas of management studies for students who have a technical or liberal arts education/vocation and are considering adding a business education component to their training. The Certificate offers a concentrated curriculum in management, a sound foundation in accounting and business law, and course work in the fundamentals of management, human resources, computer applications, marketing, and microeconomics. The Management Certificate also allows students to select from a variety of electives in business and business related psychology.

Upon successful completion, the Certificate in Management is awarded.

### **PROGRAM FOOTNOTES**

Electives: AC 102 Financial Accounting II, BF 203 Principles of Finance, BU 100 Introduction to Business, BU 201 Global Business, BU 901 Business Internship, EC 201 Macroeconomics, EC 202 Microeconomics, MG 102 Small Business Management, MK 213 Principles of Sales, MK 214 E-Commerce, MK 215 Principles of Advertising, MN 140 Project Management, OA 201 Business Communications, PS 241 Group Process, PS 260 Psychology in Business and Industry.

COURSE	COURSE TITLE	CREDITS
AC 101	Financial Accounting I	4
CS 104	Microcomputer Applications for Business	3
EC 202	Principles of Microeconomics	3
MG 101	Principles of Management	3
LA 221	Principles of Business Law	3
MG 204	Human Resource Management	3
MK 103	Principles of Marketing	3
	Elective	3/4
	<b>credits:</b>	<b>25/26</b>
	<b>Total Credits:</b>	<b>25/26</b>