MASSBAY COMMUNITY COLLEGE

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BOARD OF TRUSTEES

Nominations and Bylaws Committee Meeting

Tuesday, September 29, 2026, – 3:00 pm by Webex

MINUTES

TRUSTEES PRESENT: Gary Prado (Chair), Ilissa Povich, Sandy Lish

STAFF PRESENT: Karen Britton, Executive Director, Office of the President; Henry Lopez, Director of End User Services; Nhon Phan, EDP Systems Analyst; David Podell, President

CALL TO ORDER & INTRODUCTIONS

Committee Chair Prado called the meeting to order and declared that a quorum was present.

JANUARY 13, 2026, MEETING AND EXECUTIVE SESSION MINUTES

Trustee Povich moved to approve the minutes of the January 13, 2026, meeting, and Trustee Lish seconded. The motion passed with the following roll call vote: Trustee Lish – YES; Trustee Povich – YES; Trustee Prado – YES.

Legal Counsel Gina Yarbrough has advised on the posting and distribution of Executive Session minutes. The January 13, 2026, Executive Session minutes will be reviewed in the Executive Session meeting.

BOARD OF TRUSTEES DEMOGRAPHICS GRID

The Board of Trustees demographics grid reflects a variety of experience and skills. It will be updated to reflect that Trustee Prado is not a MassBay alumni. Recommendations for nominations for upcoming vacancies will be discussed in the Executive Session meeting.

ADJOURNMENT TO EXECUTIVE SESSION FOR DISCUSSION OF POTENTIAL TRUSTEE CANDIDATES

Trustee Prado read the following statement to move into Executive Session: “It has been determined that continuing the meeting in open session will be detrimental to the College in obtaining qualified candidates for the Board of Trustees.”

ADJOURNMENT

Trustee Lish moved to move into Executive Session because the Chair has determined that continuing the meeting in open session will be detrimental to the College in obtaining qualified candidates for the Board of Trustees, and Trustee Povich seconded. The motion passed with the following roll call vote: Trustee Lish – YES; Trustee Povich – YES; Trustee Prado – YES.

The meeting adjourned to Executive Session at 9:03 am.



11/16/26

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Gary Prado, Committee Chair Date
MassBay Board of Trustees