



**MASSACHUSETTS BAY COMMUNITY COLLEGE
PRESIDENTIAL EVALUATION MEETING
MARCH 7, 2024
12:00 PM
by Webex and Facebook livestream
MINUTES**

TRUSTEES ATTENDING: Sandy Lish, Diane Schmalensee

STAFF ATTENDING: Karen Britton, Executive Director, Office of the President; Mike Lyons, Chief Information Officer; Julie Rowlings, Senior Staff Associate, Office of the President

CALL TO ORDER

Committee Chair Lish opened the meeting and established that a quorum was present.

OVERVIEW OF 2023 AND 2024 PRESIDENTIAL EVALUATION PROCESSES

Chair Lish indicated that the 2024 cover letter will be similar to the one from 2023 and will include examples of the three items as requested by Commissioner Ortega. It will be signed by both Committee Chair Lish and Chair Schmalensee.

2024 PRESIDENTIAL EVALUATION SURVEY

Chair Schmalensee reviewed the changes being made to the 2023 survey for the 2024 version. Staff Associate Rowlings will make the edits and format the new surveys, and Executive Director Britton will create the various email distribution lists. The surveys will be sent out by the middle of next week, before Spring Break begins, with a deadline of April 21 noted.

It was noted that a new Trustee can be added to the committee for next year.

ADJOURNMENT

Committee Chair Lish moved to adjourn the meeting, and Chair Schmalensee seconded.

The meeting adjourned at 12:25 pm.


Sandy Lish, Trustee
and Committee Chair 4/23/24 Date